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DAN Mission

DAN Mission Statement
DAN helps divers in need with medical emergency assistance and promotes diving safety through research, education, products and services.

Divers Alert Network® (DAN®) is a 501(c)(3) nonprofit dive safety organization with the mission to promote diver health and safety through research, education, products and services and to help divers in need of emergency and medical assistance.

Divers Alert Network (DAN) provides expert information and advice consistent with the current medical literature for the benefit of the diving public. DAN’s historical and primary function is to provide emergency medical information and assistance for underwater diving injuries, to work to prevent injuries and to promote diving safety.

DAN First Aid Training Programs
As part of DAN’s Mission, first-aid courses and online seminars have been developed to further dive safety education. All DAN first aid training courses are written to meet the Guidelines for Resuscitation as released by the International Liaison Council on Resuscitation (ILCOR) and the American Heart Association in October 2015.

Questions?
DAN Training is available during regular business hours Eastern Time to assist you with questions or other support as may be needed. Contact DAN Training by phone at 800-446-2671 ext. 1555 or e-mail at oxygen@dan.org
First Aid Course Descriptions

**Basic Life Support: CPR and First Aid (BSL: CPR & FA)** Everyone should be familiar with the signs and symptoms of life-threatening conditions and develop the skills to respond effectively. In addition to covering the basics of cardiovascular diseases, shock, choking and external bleeding, this course addresses additional circumstances that may require intervention from Emergency Medical Services (EMS).

Help your community build the skills necessary to recognize and respond to medical emergencies.

**Emergency Oxygen for Scuba Diving Injuries (EO₂)** Scuba diving injuries are rare and symptoms are often subtle, but recognizing problems and initiating appropriate action can speed an injured diver’s recovery and minimize lasting effects. Oxygen first aid is one of the initial responses for diving injuries.

Prepare your divers and surface support crews to administer oxygen first aid as an initial response for diving injuries.

**Neurological Assessment (Neuro)** Neurological injuries are the leading cause of long-term disability. The basic assessments taught in this course aid in recognizing key signs of neurological injuries such as stroke and decompression illness (DCI). Early recognition can lead to faster response time and improved long-term outcomes.

Prepare your community to recognize key signs of suspected neurological injuries and intervene rapidly.

**First Aid for Hazardous Marine Life Injuries (HMLI)** Injuries caused by hazardous marine life are rare, but entering the marine environment always carries the risk of being stung, bitten or cut. Water enthusiasts of all kinds can benefit from knowing how to recognize and avoid hazardous marine life and how respond to injuries.

Teach water enthusiasts to identify and avoid hazardous marine life and respond to injuries should they occur.

**Diving Emergency Management Provider (DEMP)** Divers will benefit from this integrated program focusing on how to respond to dive emergencies. It is a consolidated program containing the knowledge and skills from Basic Life Support: CPR and First Aid, Emergency Oxygen for Scuba Diving Injuries, First Aid for Hazardous Marine Life Injuries and Neurological Assessment courses.

Prepare your divers and surface support crews to respond with a comprehensive skill set geared towards dive emergencies.

**CPR Healthcare Provider (CPR:HCP)** When they occur in locations distant from emergency services, some dive incidents may require team-based first-aid responses. This course helps students develop the skills needed to provide basic life support techniques necessary for effective prolonged care and basic first aid.
Help your community learn to provide team-based first aid to adults, children and infants.

**Diving First Aid for the Professional (DFA Pro)** Designed for those who dive as part of their job or volunteer duties and may need to comply with OSHA regulations or other institutional requirements, this course assumes participants will have a higher level of obligation in responding to dive incidents.

Help your fellow professional divers manage incidents with the most comprehensive dive industry first-aid training available.
Instructor Responsibilities

Instructor/Trainer Roles

Role of the Instructor
The role of the Instructor is to conduct provider-level courses in a positive learning environment. At the end of each course, students should feel comfortable and confident in recognizing the signs and symptoms of diving injuries as well as providing first aid to injured individuals while activating Emergency Medical Services (EMS) and calling DAN.

To facilitate these goals, the Instructor should:

- Create a positive environment for learning.
- Answer all student questions with empathy and understanding.
- Provide role-model demonstrations of provider skills.
- Emphasize the importance of the Scene Safety Assessment in reducing the risk of injury and disease transmission to the rescuer.
- Encourage self-discovery by allowing students some degree of flexibility in the method of completing a particular skill. There are many ways to accomplish objectives.
- Ensure reasonable performance of provider skills. Forcing students to perform skills beyond personal limits may lead to a performance breakdown during the skill.
- Use non-judgmental terms such as "injured person" instead of "patient" or "victim."
- Provide realistic scenarios that allow students to put both knowledge and skills development together in coming to the assistance of an injured diver.
- Have fun with class as the students learn to help themselves and others.

Requirements
Prerequisites for becoming an Instructor:

- Current DAN Membership
- Active status dive educator (dive master/dive controller or above)
- Current CPR instructor
  - Completion of one of the DAN CPR courses during the Instructor Qualification Course (IQC) meets this requirement

A qualified Instructor has:

- Successfully completed all the training requirements of the IQC including:
  - Core Part 1 eLearning Module
  - Core Part 2 as an in-class discussion
  - IQC module for each course desired (eLearning and in class portions)
  - Payment of all fees

Note: It is possible to receive a waiver for prerequisites on a case-by-case basis to participate in an IQC, but there is no direct transfer process to be certified as a DAN Instructor. Waiver approval must be secured from DAN Training before beginning the IQC.
Role of the Instructor Trainer
The role of the Instructor Trainer is to conduct the Instructor Qualification Course (IQC) for qualified individuals. The same requirements apply for a positive learning experience as expected with Instructors for provider level courses. At the end of the IQC, the instructor candidate should feel comfortable and confident in being able to conduct provider level courses.

Requirements
A qualified Instructor Trainer must:

• Be an active DAN member
• Have taught at least 3 DAN first aid provider courses as the lead instructor
• Be a current Instructor Trainer or Course Director with their respective training agency
• Successfully complete the Instructor Trainer Workshop (ITW), including the payment of all fees

Role of the DAN Examiner
The role of the DAN Examiner is to conduct Instructor Trainer Workshops (ITW) for qualified individuals. A positive learning experience where the Instructor Trainer candidate feels comfortable and confident in being able to conduct DAN IQC programs applies.

DAN Instructor Trainers who have demonstrated consistent quality and teaching activity through the full suite of DAN first aid courses may be considered for invitation to become a DAN Examiner. Examiner invitations are typically based on geographic need.

Oxygen Window

Oxygen Window is the newsletter for instructors, instructor trainers and examiners delivered electronically via email. This newsletter provides news and announcements, information on standards changes, recognitions and other items as may be appropriate. It is required reading for all instructors, instructor trainers, and examiners and serves as an aid in meeting the expectation to maintain professional and educational competency of teaching DAN courses as noted in the Code of Ethics (next section).
**Code of Ethics**

DAN Instructors, Instructor Trainers and Examiners are expected to be leaders in the diving community. To that end, the DAN Code of Ethics provides a standard of conduct expected of DAN instructors as they interact with DAN, other DAN Pro Members and the dive community in general.

Instructors, Instructor Trainers and Examiners should:

- Make their courses available to all students regardless of race, gender or beliefs
- Abide by the listed requirements and intent of all courses as published in the instructor manual, individual course instructor guides and other DAN publications
- Conduct themselves and their activities in a professional manner
- Ensure active status as an instructor in a course before representing themselves as being able to offer that specific course
- Not disparage other training organizations, dive industry professionals or DAN Instructors, Instructor Trainers or Examiners
- Be honest
- Assure the safety of their students
- Present all the subject matter necessary for completion of the course
- Personally follow all safe diving principles
- Maintain personal, professional and educational competency in the courses they offer
- Keep informed of developments in dive safety and the dive industry
- Cooperate in a professional inquiry if and when requested by DAN

**Use of DAN Marks and Copyrights**

The DAN Instructor Licensing Agreement allows for:

- Limited use of trademarks and copyrighted materials
- Limited use of the DAN logo without modifying style, proportion or text
- Logo may not be used on packaging to sell a product or in any manner that suggests DAN endorses a product
- Details are addressed in the *DAN Style Guide*
Quality Assurance
The Quality Assurance (QA) process is a tool for maintaining the integrity of DAN Programs. It incorporates adherence to standards, quality of materials, teaching methodology and curriculum. The training department will evaluate all levels of training including provider courses, Instructor Qualification Courses (IQC), and Instructor Trainer Workshops (ITW).

The DAN Licensing Agreement requires Instructors, Instructor Trainers, and Examiners to cooperate fully with any Quality Assurance inquiry. Failure to do so will result in additional action being taken.

Instructors and Instructors Trainers are also expected to assist with maintaining high standards by reporting any witnessed or known violations of Training Programs Standards. Failure to do so is in itself a violation of the Training Programs Standards. Reports made to Training will be held as confidential as possible. Sometimes it may be necessary to waive this based on the nature of the complaint.
Teaching Status

Maintaining Active Status
To maintain active teaching status, instructors must:

- Teach (individually or as part of a team) one provider course for each program they are credentialed to conduct at least once within 24 months.
  - An instructor who has not taught a specific course in a 24 month period will move into sustaining status for that course.
  - An instructor who has not taught a specific course for 48-months will result in the teaching credential for that course being removed. Repeating the IQC module for that course will be required to resume teaching that course.
  - Confirm provider course completion via eLearning within seven days to receive teaching credit.

- Maintain current full CPR and first aid instructor credentials. (DAN BLS: CPR and FA, CPR: HCP, and DFA Pro meet this requirement.)

An Instructor who teaches a Dive Emergency Management Provider (DEMP) or Diving First Aid for Professional Divers (DFA Pro) should submit a single course completion via eLearning. The instructor will receive credit for teaching all of the component programs.

Options to Regain Active Status

If it has been more than 24 months, but less than 48 months since the Instructor last taught a course, there are two options to return to Active Teaching Status.

1. Attend a live update or complete the most current online update if one was not completed in the previous 24 months. Please note the exclusion* in the following paragraph.

   OR

2. Repeat an Instructor Qualification Course, retaking the core module and completing the eLearning module for each course the instructor plans to teach.
   a. The Instructor Trainer or Examiner must submit an instructor approval via the eLearning platform. All fees and credential requirements, such as verification of current membership status for scuba and active CPR instructor status, still apply.

*EXCLUSION: Only one update in a 48-month period may be used to maintain active teaching status. Every instructor is required to teach one of each course they are authorized to conduct during any 48-month period.

If it has been more than 48 months since an Instructor last taught the course in question, the Instructor’s teaching status will be deactivated for that course. To reinstate teaching status for a deactivated course, the Instructor must repeat an Instructor Qualification Course, retaking the core module and the eLearning
module for each course the Instructor desires to reinstate. The Instructor Trainer or Examiner must submit an Instructor approval via eLearning.

All fees and credential requirements such as verification of current membership status for scuba and active CPR instructor status, still apply.

**NOTE:** Only active status DAN Instructors, Instructor Trainers, and Examiners may promote themselves as DAN instructors.
General Standards and Procedures

What follows are general guidelines that apply to all Provider courses. Use this section in conjunction with the individual course Instructor Guide. Specific standards for each individual program are addressed in the course specific Instructor Guide. In addition, a step by step guide on teaching provider courses is available at the end of this manual.

Prerequisites for Provider Courses

There is no minimum age to participate in the training programs. Those with a junior diver certification are encouraged to participate in courses with their adult buddies. Some regions may have minimum age stipulations for the use of emergency oxygen and Automated External Defibrillators (AEDs). Instructors must verify state and local regulations to ensure any minimum age for course participation is met prior to student enrollment.

Scuba diving certification is not required to participate in provider level courses. Non-diving friends and family who may be present during diving activities are encouraged to participate in first-aid courses to be prepared to assist in the event of a diving accident/emergency.

Completion of BLS: CPR and FA or CPR:HCP or active provider status in full cardiopulmonary resuscitation (CPR), defined as ventilations as well as compressions, from a recognized training organization is a prerequisite for the Emergency Oxygen for Scuba Diving Injuries course and is recommended for all training programs.

Provider Courses

Most of the DAN first-aid provider courses are designed as 3 to 4 hour programs; however, actual course time will vary depending on a variety of factors such as:

- number of students
- equipment-to-student ratios
- students’ ability to process the educational components of the course
- any additional training required to ensure skill performance

Administrative Forms

For each provider course, participants must complete a course registration form and the Statement of Understanding. Forms are downloadable from the eLearning platform. (Click on individual course cards under your Completed tab.)

These forms must be maintained in your files for seven years, longer if required by local jurisdiction.
Instructor-to-Student Ratios

Knowledge Development

A qualified Instructor must be present and in control of the class at all times. There is no maximum ratio during the knowledge development portion of provider courses, but class size during the knowledge development session should be within the Instructor’s ability to maintain control of the class.

Skill Development Sessions

Maximum student-to-instructor ratio during skills development session is 12:1. The number of students may be increased by six course participants for the first assistant instructor and by three additional course participants for the second assistant instructor to a maximum of 21 students.

Only individuals who are registered in DAN eLearning as a DAN Instructor may be utilized to increase the number of participants in a skills session.

Instructor/Student ratios

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<td>plus One Assistant Instructor</td>
<td>18:2</td>
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<tr>
<td>plus Two Assistants Instructors</td>
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The number of participants in a provider skills development session, regardless of the number or combination of Instructors and Assistant Instructors present, must not exceed 21.

NOTE: Assistant Instructors receive credit in the DAN Training database as if they taught the course so there is no need to divide students on course rosters between the various instructors who may participate in a course. Simply identify one instructor as the lead instructor and the other(s) as assistant instructors. Be sure to include the requested instructor numbers on the roster for each instructor involved. Each participating instructor will receive credit full student count towards maintaining active teaching status.
**Equipment Standards**

*Equipment Configuration Standards*

Please see each individual course Instructor Guide’s Standards Overview for equipment requirements. Each first-aid program has its own equipment requirements, but the following defines minimum configuration requirements.

**Oxygen Equipment**

The oxygen delivery system used must consist of:

- an oxygen cylinder
- oxygen cylinder valve
- medical grade or higher oxygen
- multifunction regulator (capable of delivering at least 15 lpm)
- demand inhalator valve or MTV (manually triggered ventilator valve)
- oronasal masks

Instructors may use any oxygen delivery system as long as they have the same features and functions as identified above. Course participants are still responsible for the oxygen unit information as found in the student workbook and on the examination.

All compressed gases, cylinders and components must be handled in strict compliance with the standards of DAN, the Compressed Gas Association (CGA), the United States Department of Transportation (DOT), Transport Canada (TC) or other local agencies or associations. At no time will the Instructor violate any known law or regulation to conduct the course.

**Automated External Defibrillators**

The automated external defibrillator (AED) used in teaching courses must be a training version of an automatic or semi-automatic external defibrillator approved for use by the Food and Drug Administration (FDA) in the United States or other similar authority in the country where the program is being taught. Live units with a training mode may be utilized once converted to the training mode. No other methods of training in the use of AEDs are acceptable. (If using a live unit in training mode, be sure to return the unit to live mode before returning to its access location.)

The Instructor will not knowingly violate any known law or regulation while conducting provider first aid courses.

**Student-to-Equipment Ratios**

Equipment-to-student ratios are applied through all courses.

Maximum students allowed to manikins, AEDs and Oxygen Units is 6:1

- A ratio of 3:1 is preferred to maximize student participation and facilitate timeliness of skill practice sessions.
Course Materials
The student handbook for each course is required to fulfill training requirements. Each student has access to download a PDF version of the student handbook from the course overview page on eLearning. The student handbook is to be available for use during all course work whether online or in class and for reference after course completion.

Each course has its own Instructor Guide with specifics on teaching that particular course. If standards in any course vary from the Core Instructor Manual, the standard for that specific course should be followed.

All courses have an eLearning module that is required before the student comes to class. Instructors extend invitations to complete the online modules through the eLearning portal. Students receive an automatically generated email invitation to access the modules once the instructor has submitted their email address.

Audiovisual materials are available for each course. Course specific PowerPoint presentations can be downloaded from the course card under the instructor’s Completed tab. A hyperlink to course videos housed on the DAN YouTube channel is also on the course card. Use these instructor materials to support Review Question discussions.

Only active teaching status instructors, instructor trainers, or examiners will have access to DAN instructor materials and only for the programs they are qualified to teach.

Provider Completion Cards
Completion cards are issued to individuals who have successfully completed provider courses. Successful completion includes completing the course specific eLearning module, meeting performance requirements of all skills included in the course and passing the final assessment (written or oral). Students receive an email immediately upon roster submission inviting them to log in to their eLearning account to view, download and/or print their completion card.

All Provider completion cards are valid for two years (24 months) from the approval date noted on their card. Since first aid skills deteriorate at variable rates, providers are to be encouraged to receive retraining to stay current.

Note:
Provider completion cards may be required to fill medical oxygen cylinders. National, regional and local laws may vary.
**eLearning Platform**

All administrative procedures are completed online through the eLearning platform. It is accessed through [https://dan.diverelearning.com](https://dan.diverelearning.com)

Once you have created a login you will have access to all instructor functions for the courses you are authorized to conduct. This includes inviting students to participate in classes, monitoring student progress through the eLearning modules, sending email notifications, and submitting final approval for course completions.

When students are invited to participate in a course, they receive an email directing them to the eLearning log-in page. They create an account using the email address to which the invitation was sent. Students who are DAN Members should use the email address associated with their DAN account. Each student must have their own email address; addresses may not be shared in this system. Individuals who are part of a DAN Family Membership should create their own unique email address if they do not already have one on file. This can be accomplished via the family membership log-in on DAN.org.

Courses in which they have been invited to participate will display under the ‘My Courses’ tab in their personal portal. After they complete the course, including skills and final assessment, their access is moved to the ‘Completed’ tab.

All associated course materials are accessed by clicking on the course card. Students should be directed to download a copy of the student handbook for personal use. Also, have them download and complete the Chapter Review Questions as they go through the eLearning module. Have students bring their completed Chapter Review Questions to class for discussion.

Once students have completed all skills to performance requirements and the final assessment, return to your instructor portal to “approve” all successful students. This is to be completed within 7 business days of course completion. You will need to provide credit card information upon submission to cover the per student registration fee.

The approved students will receive an email congratulating them on their course completion and directing them to access their digital completion card. The course completion card will display at the top of the course page once it moves to the ‘Completed’ tab. If a hard copy is needed, it is printable by the provider. Completion cards are valid for 2 years/24 months from the approval date noted on the card.

Instructors will be able to view their courses (teaching and completed) via the eLearning portal.

Full details and step by step instructions are available in the *Instructor Getting Started Guide*. Click on the Help button in the upper rights hand corner of your home page to access it as well as an FAQ sheet.
Teaching Provider Courses
Before the Course

1. Prepare a budget and fair price structure for the course. Instructors should determine appropriate course fees that will provide the greatest benefit to the diving community.

2. Build your course student list in eLearning using their email addresses. Invitations to your students are then sent to your students once you hit “Send Course”. They must register through the DAN eLearning website for access to the material. An option is also provided through the portal to download the student handbook.

3. Make sure that you have all materials and equipment required to teach the program.
   a. Order course supplies and materials.
   b. Each student must have an oronasal resuscitation mask for use during courses where one is used.
      i. Oronasal masks may be provided to the student to keep (recommended), or the Instructor may provide masks that have been cleaned for reuse between classes*. One-way valves for masks cleaned and reused should be replaced between students.

   Note:
   It is recommended to provide students with oronasal resuscitation masks with supplemental oxygen inlets that they may keep at the end of class rather than cleaning and reusing them. This gives students the tools to respond in the event of an emergency.

c. Each DAN Oxygen Provider student must have their own non-rebreather mask.
   i. A non-rebreather mask is a disposable, one-time use medical device that cannot be cleaned and must not be shared between students. Students should keep their own non-rebreather mask.

4. Review ratios:
   a. Maximum student-to-Instructor ratio is 12:1. Additional students may be added with the use of certified assistants to a maximum of 21 students.
   b. Maximum student-to-CPR manikin ratio is 6:1. (Recommended 3:1)
   c. Maximum student-to-oxygen training unit ratio is 6:1.(recommended 3:1)

* If oronasal resuscitation mask are reused, prepare two wash basins to clean masks between student use. The first basin should be a bleach solution with a concentration of approximately 1:10 (1 ½ cup of bleach in one gallon of water or 350 milliliters of bleach in 4 liters of water) and a second basin with water. Have paper towels or other drying devices available.
At the Beginning of the Course

1. Introduce staff.

2. Complete administrative forms. (Keep these forms in your files for seven years or longer as required by local jurisdiction.) Forms include:
   - Registration Form
   - Statement of Understanding

3. This is a great time to encourage all course participants to become DAN Members. Student may join DAN online at www.dan.org and can promptly enjoy the benefits of DAN Membership.

During the Course

1. Conduct the course as outlined in the Instructor Guide for each specific course. Each individual course Instructor Guide contains specifics for conducting that course. The Core Instructor Manual provides a general overview for conducting programs and should be used in conjunction with the course-specific guides.

2. Knowledge Development
   - Students complete of the eLearning Course Module.
   - Review and discuss student answers to each chapter’s review questions. Answer any student questions to assure understanding and comprehension.
     - Use the PowerPoint and video clips to assist with reinforcement of concepts as needed.

   **Note:**
   Have students wash hands before beginning skills practice.

   **Note:**
   Post “No Smoking” and “Oxygen in Use” signs (see appendix for sign templates). Any local laws or regulations must be followed.

3. Skill Development
   - **Introduce** the skill (listed at the top of each skill page in the Instructor Guide)
     - Name of skill
     - Objective
     - Rationale
   - Provide a real-time, role-model demonstration
     - The only speaking during this demonstration is what would be said during actual skill delivery
     - Demonstration should reflect deliberate action with a controlled sense of urgency
• Provide **talk-through** demonstration (two options)
  o Repeat the skill in its entirety using stop-action to emphasize key elements of the skill through explanation and discussion

  **OR**

  Explain the key elements of the skill emphasizing proper technique

• Divide class into practice groups (preferably groups of three)
  o One rescuer, one coach, one injured diver or assistant
    ▪ Rescuer – delivers skill by listening to the prompts of the coach
    ▪ Coach – uses skill slate to read steps in providing skill
    ▪ Injured diver – role plays a simulated injured diver who receives the skill care **OR** Assistant – provides additional services that may be required (gathering equipment, acting a second rescuer, etc.)
  o Read **scenario** from Instructor Guide or provide your own to guide group practice.
    ▪ If you use your own scenarios keep them appropriate to skills being developed and the progress of the students. Avoid making them too simple or overly complicated.
  o Group rotates to allow each group member to assume each role
    ▪ Every student must complete each skill successfully
  o Circulate between groups providing feedback and offering support and/or correction as may be needed for competent skill development

• **Debrief skill**
  o Congratulate the class on skill-specific elements completed well by all course participants
  o Provide reminders for improvement of weak areas during skill practice
  o Review key elements of skill as may be required for comprehension

**Note:** Repeat this sequence for each skill in the course

**Note:** Encourage students to ask questions, support each other in learning, and seek instructor assistance if difficulties are experienced

4. Evaluate all course participants with the final assessment. It may be delivered as a written or oral format depending on the needs of the student.
   • Passing scores are 80%; ensure 100% comprehension by reviewing any missed questions

**At the End of the Course**

1. Approve successful course participants via the eLearning platform under *My Students* within seven business days following the course completion. You will be able to view details of each completed course here as well.
2. Encourage course participants to access and complete the course evaluation.
   - The link is provided in the congratulations email sent when you approve a student.

3. Counsel any unsuccessful participants, so they may complete the requirements to receive their provider completion card at the earliest possible time.

After the Course

1. Clean manikins and oronasal masks that are being reused.
   - To clean masks, prepare two wash basins. The first basin should be a bleach solution with a concentration of approximately 1:10 (1½ cup of bleach in one gallon of water or 350 milliliters of bleach in 4 liters of water) and a second basin with water. Allow to air dry.
   - To clean manikins, remove faces (if applicable) and clean using the same procedures as for the oronasal masks or follow manufacturer’s recommendations. Replace manikin lungs.

Records Reminder
1. Instructors must retain course records, including:
   - Provider Registration Form
   - Statement of Understanding
   - Practical Evaluation Record
   - Final Assessment Answer Sheet

The Instructor should keep these files as long as specified local regulations or seven years, whichever is longer.
Course Retraining
Retraining is available to providers who have previously attended a course to refresh knowledge and skills. Retraining in first aid courses is required every two years (24 months).

Each student must have the most recent edition of the student handbook for that program.

Steps for a Refresher Course;

1. Student must complete a new Registration Form and Statement of Understanding (available for download by instructor from the eLearning platform).

2. Instructor discusses the chapter review questions with the student and provides updates on any information that may have changed. (required)

3. Skills Practice is completed using the same format as noted previously in Teaching Provider Courses.
   a. All skills must be completed to performance objectives and evaluated by the instructor.

4. Complete the final assessment.
   a. 80% is required to pass.
   b. Review any missed questions for 100% comprehension.

The same record retention requirements apply for course completion renewals as for initial course completions. Copies of the Registration Form and Statement of Understanding are available for download under each course.
Resources

Detailed information on the DAN’s services and departments is available online at www.DAN.org. In addition, an online version of Alert Diver is available at www.alertdiver.com with regularly updated content.

Resources available through DAN:

**24-Hour Emergency Hotline**
The 24-Hour Emergency Hotline is DAN’s premier service. DAN’s medical staff offers emergency consultation and referral services to injured divers worldwide.

**Medical Information Line**
When divers have questions about their health in relation to diving, need to find a dive physician in their area, have questions concerning medications and diving or other dive-related issues, DAN’s medical staff is there to help.

DAN’s Medical Information Line at +1-919-684-2948 ext. 6222 is available weekdays from 8:30 a.m.-5 p.m. Eastern Time. On the Medical Information Line, callers may make specific non-emergency medical inquiries.

**DAN Online Seminars**
These seminars are available on the DAN web site. They are free to DAN members. In addition, the Diabetes and Diving seminar is available to the general public. New programs are constantly in development to add to the offerings.

**DAN Webinars**
Dive clubs in particular have participated in online webinars allowing location bound groups to link into the resources of DAN.

**DAN Oxygen Grant Program**
Both full and matching grants are available. Application guidelines are available online. http://dan.org/training/instructors/o2grant.asp

**DAN Dive Emergency Specialist Recognition**
Recognizes individuals who have sought additional training in order to be better prepared to respond to dive accidents and injuries. (see CORE module in eLearning platform)

**DAN Provider Recognition.**
The DAN Provider Award program recognizes individuals trained in DAN Provider courses or who use DAN training and/or equipment to help a potentially injured diver. The incident for which an injured individual receives assistance need not be dramatic nor have prevented death or permanent disability. The award recognizes those individuals who provide care and assist an injured individual.

To nominate someone for a DAN Provider Award, complete the DAN Provider Award Nomination Form (see CORE module in eLearning platform). Complete the form and return it to DAN Training. Once DAN Training receives and reviews the form, it will issue a certificate recognizing the efforts of the DAN Provider.
DAN Worldwide

An international network of DAN offices support divers around the globe. Every DAN office offers expert emergency medical and referral services to regional diving communities. These local networks are also committed to the mission of cultivating a global culture of dive safety.